

Town of St. Germain

Parks & Recreation Committee

Monday, April 10, 2023

@ 1:00pm

Community Center Room 4

Meeting Minutes

Attendees (“X” indicates present, “R” indicates remote, “A” indicates absent)

Kalisa Mortag	X	Karen Anderson	X	Heather Koziatek	A
Lisa Penner	X	Kathy Kaltenbach	A		

Opening		Speaker	Minutes
1.	Call to Order	Kalisa	Kalisa called the meeting to order at 1:00pm
2.	Roll Call <ul style="list-style-type: none"> • Establish a quorum 	Kalisa	The agenda was posted on Tuesday, April 4. Kalisa, Karen and Lisa were present. Quorum established.
3.	Approval of past meeting minutes	Kalisa	Karen made a motion to approve the March meeting minutes. Kalisa seconded the motion. All - aye
4.	Citizens comments		<p>Karen Cropsey attended the meeting. She has some interest in the pickleball courts inside and outside and status of any leagues that may be established.</p> <p>Kalisa explained that there are new courts outside as of last summer sharing space with tennis courts. Nets have not been changed and changing them depends on what the community wants. Paddle holders were built to hold a spot for the next person to play and will be put up this spring.</p> <p>New lines were also put on the gymnasium floor for pickleball and there are 2 nets available (portable) to use. Easy to put up and take down.</p> <p>No leagues are established as yet. People need to call June to reserve space to play.</p> <p>There is a person who reserves the tennis court to do children’s tennis courts.</p>

			Eagle River has “blown up” with pickleball. There are classes, clubs and leagues in ER and there is no way to even reserve space to do drop in play.
--	--	--	--

Discussion/Action Items	Speaker	
<p>1. Finish Workout Room</p> <ul style="list-style-type: none"> • Clock • TRX bands 	Kalisa	<p>The clock has been installed in the workout room.</p> <p>The TRX bands are with DPW but they need direction on where to install them. Karen suggested asking Dave Sixel to come out and help with location/height. Karen will contact Dave and arrange for installation with DPW.</p> <p>Karen said the room needs to be cleaned. She’s been watching it and the floor is dirty with sand, etc. Needs to be vacuumed. Kalisa to bring up cleaning the entire building and sanitizing it once a year with the Town Board.</p>
<p>2. Easter Event</p> <ul style="list-style-type: none"> • Recap 	Kalisa	<p>Lisa made some notes on ideas for the next Easter event:</p> <ul style="list-style-type: none"> • Advertise whether the egg hunt will be inside or outside. Some children came dressed for Easter pictures and outside would not have worked for them. • Have a larger coloring station • Cookie decorating went well. There are 80 cookies leftover. • Need more sprinkles for cookie decorating. Had 2 containers and need at least 4. • Need 3 bags of gummies for cookie decorating. Have 2.5 leftover. • 10 tables with tablecloths and decorations was sufficient. • Bean bag seemed to go over well. Bean bags need to be repaired. • Need more decorations for the bunny picture area. • Have children bring a bag or basket for the egg hunt. • Mini waters were barely touched. • Bunny costume was good. Dry cleaner would not take it because he was afraid he would destroy it. He suggested turning the costume inside out and spraying it with Lysol and then hanging it up to air out. This has been done. The previous costume will be used elsewhere.

			<ul style="list-style-type: none"> • 5 golden eggs with gifts was good but need to advertise in advance what they mean so parents understand. • Be sure to have 1 gift for infants that does not have candy. • Need more community involvement with egg filling, setup, activities and take down. • Need to buy more eggs. Filled 1500 this year and there are about 400 left. • Advertise the egg hunts time by age group. • Need small cups, popsickle sticks and boats for cookies. • Bunny only to be available for a set period of time for pictures. Being in the costume for 2 hours was too much. <p>Need to fully book the entire community center for the next couple years – Lisa to handle.</p> <p>Create campaign funding and volunteer letter to send out to all St. Germain Clubs. Break down by event and activity for volunteers – Lisa to handle and pass along to Kalisa for sending out.</p>
3.	<p>Ice Rink</p> <ul style="list-style-type: none"> • Status update 	Karen	<p>Need to find a place to put the ice rink and the EER team is willing to help with classes and other activities. It was recommended that we don't buy a plastic rink as it becomes a problem with storage. Just need to find an area and someone to flood it and maintain it.</p> <p>Put this topic on the September agenda to organize getting the ice rink in place for winter. Jimmy Vogel needs to be alerted when this discussion takes place as he has an interest in setting up some lights for it as well.</p>
4.	<p>Community Center</p> <ul style="list-style-type: none"> • Status update: <ul style="list-style-type: none"> • Flooring • Table Storage • Pickleball racks #s • Pickleball rack install 	Karen Kalisa Heather Kalisa	<p>The Town Board needs to vote to either fix or replace this building. This requires an engineering team to help make the determination. Will also need to go back to the electors to build a new building but will not need to go back to the electors to fix the building.</p> <p>To replace the backboards in the Community Center with glass would be \$5,000 for 2.</p>

			<p>Karen getting a quote to have the floor stripped down to the cement. Epoxy would be put over the cement and the quote includes doing basketball lines but pickleball lines would be extra. Another option is to not use epoxy but use a rubberized material to place over the cement.</p> <p>Kalisa to ask the Town Board to do something with the Community Center. She anticipates it would take a year to get all information on the options of either fixing or replacing the building.</p>
5.	Town Facebook page <ul style="list-style-type: none"> Status update 	Kalisa/Lisa	Need generic email created from June before the Facebook page can be setup.
6.	Cleanup St. Germain day	Karen	Need to pick a day before Memorial Day. Kalisa talked with Jim Swenson and he said Northwoods Life would be willing to do work around the community grounds. Kalisa to follow up with Jim to see if he has talked with Northwoods Life. If not, Lisa will follow up.
7.	Replace basketball nets in Community Center	Heather	Lisa to have June order the nets.

New Business		Speaker	Minutes
1.	Project Planning Session	Lisa	<p>Lisa suggested that the Committee take the time (1 or 2 meetings) to determine what project(s) needs to be done this coming year and do the requirements necessary to determine costs and funding. The May meeting will be dedicated to discussing this work.</p> <p>Kalisa to also ask to raise the number of people on the Committee to 7 including Dave Jordan.</p>
2.	To Do	Lisa	

Closing		Speaker	Minutes
1.	Next meeting <ul style="list-style-type: none"> Monday, May 8 @ 1:00pm Room 4 Community Center 		
2.	Adjournment		Kalisa adjourned the meeting at 2:25pm

To Do		Responsible Party	Status
X1	Picnic tables at playground	Kalisa	The cost was found to be \$1200 per table. We will determine if we purchase any as we get closer to year end and know what we have left in the budget. It was determined that we need 2-3 tables as well as some benches at the playground.

X2	Committee Addition	Kalisa	Ask Town Board to add David Jordan as a 6 th member to the Parks & Recreation Committee.
X3	Snowmobile route across Veterans area	Kalisa	Bring up at Town Board meeting
X4	Send letter to all Committees about cleaning out and reallocating storage spaces in the Community Center building	Kalisa/June	
X5	<p>Additional topics from Karen that she heard while doing some listening sessions at the Community Center:</p> <ul style="list-style-type: none"> • Need new wiring in building • New sound system • New roof • Kitchen needs to be repaired and fixed • Bathrooms need to be redone including need for handicap accessible • Heating system needs to be looked at • Overall building needs to be updated and maintained • Should we consider a new building? Compare costs to update old building vs. building a new building in presentation to Town 		
X6	Grants	Kalisa/Lisa	Tabled to May meeting which will be the only topic. Need to determine what we are going to need funding for and follow all requirements of grant(s) to make this happen. Needs to include new playground swingset as well.